



**TÜVRheinland®**

Precisely Right

**Report on Quality Management System Audit  
ISO 9001:2008**

**Organization: S.N.R. Sons College**

**Date : 18<sup>th</sup> November 2016**

*D. G. Santal Kumar*  
Electronics

PRINCIPAL  
S.N.R. SONS COLLEGE  
(AUTONOMOUS)  
S.N.R. COLLEGE ROAD  
COIMBATORE-641 006

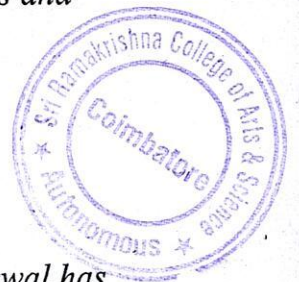
3/1/2017

**Audit Observations made during the 1<sup>st</sup> Surveillance Audit of  
S.N.R. Sons College**

**Opportunities for improvement**

***Quality Management System - MR Related Functions***

1. *ISO 9001:2008 standard requirements have to be added appropriately to quality manual and procedures.  
Example: 7.5.2, 7.6 can be brought into QMS.*
2. *Procedures should be developed for all mandatory processes and all other relevant processes. Example: Disciplinary Committee, Supplier Evaluation.*
3. *Student's feedback should be used as a tool for identifying & improving teaching learning process. Example : Final year Projects feedback not evidenced*
4. *Corrective actions & Preventive actions (Both planning and implementation) for the identified NC's during internal audits has to be implemented across the institution.*
5. *Management reviews has to cover all review inputs stated by standard ISO 9001:2008 in detail.*
6. *Internal audit should come up with continual improvement observations*
7. *Monitoring of quality objectives has to done on a regular basis and complete data analysis has to be included in the minutes of management review meeting.*
8. *Details in the admission register have to be reviewed.*
9. *Monitoring of foreign students Passport expiry and VISA renewal has to be strengthened.*
10. *Details in the TC register have to be in line with the requirements.  
Example: DOB in words*



## *Teaching Learning Process*

1. *Regulations for study can also be verified and approved by board of studies committee every year.*
2. *All important discussions during Board of Studies meeting should be recorded. E.g.: Removal of content, Addition of content...etc.*
3. *Unit wise reference wrt, Content, Period (No. of Hours), Topic getting repeated, Reference material to be reviewed.*
4. *Important areas in the syllabus creation such as Hours to be taught per unit and total hours of completion of the subject to be reviewed*
5. *Referencing course outcome with learning outcome and the lesson plan details may also be reviewed.*
6. *Guidelines for setting question papers may be introduced and practiced.*
7. *Details of assessment and evaluation may be added in the regulations for components like assignments & Seminar.*
8. *Wherever required, improvements can be added to the quality management system in terms of procedures & regulations. Example : Controller of Examination cell*
9. *Coverage of syllabus as per the requirements to be reviewed for both theory and practical courses.*
10. *Laboratory manuals to be prepared for the courses wherever necessary.*

